

**TOWN OF BURRILLVILLE
LIBRARY BUILDING COMMITTEE
MEETING MINUTES**

REGULAR MEETING of the Burrillville Library Building Committee held Wednesday, May 31, 2006 at 4:00 P.M. at the Burrillville Town Hall, 105 Harrisville Main Street, Harrisville, RI.

MEMBERS PRESENT: David C. Ketcham, Robert J. Martel, Christopher Blakely, James Moran

MEMBERS ABSENT: Victor D. Antonello, Michael A. Caron, G. Wayne Miller

EX OFFICIO MEMBER ABSENT: William A. Andrews, Town Councilor

OTHERS PRESENT: Jay Litman, Pamela Redfern, Tom Kravitz, Rich Bernardo

The meeting was called to order at 4:02 P.M. by David Ketcham, Vice-Chair

I. REQUEST FOR EXECUTIVE SESSION FROM DAVID KETCHAM, VICE-CHAIR, PURSUANT TO RHODE ISLAND OPEN MEETING LAW [42-46-5 (A) (1)] FOR DISCUSSIONS RELATING TO JOB

PERFORMANCE: INTERVIEWS OF CONSTRUCTION CONTRACTORS FOR THE BUILDING PROJECT

A motion was made by James Moran and seconded by Robert Martel to close the meeting to Executive Session at 4:05 p.m. and begin the interviews for the Construction Contractor Candidates. With no further discussion the vote in favor was unanimous.

EXECUTIVE SESSION

A motion was made by Chris Blakely and seconded by Robert Martel to close the Executive Session at 7:05 p.m. With no further discussion the vote in favor was unanimous.

A motion was made by Chris Blakely and seconded by James Moran to seal the minutes of the Executive Session at 7:05 p.m. With no further discussion the vote in favor was unanimous

II. APPROVAL OF MINUTES

Approval of the minutes of the regular meeting of the Burrillville Library Building

Committee held May 11, 2006 was deferred to the next meeting.

III. REVIEW AND ACT ON THE FOLLOWING CORRESPONDENCE:

A. A motion was made by Robert Martel and seconded by Chris Blakely to receive and file a Letter of recommendation dated May 15, 2006 from John Nazarian, President of Rhode Island College for Danny Kenney as Clerk of the Works. Mr. Kenny represented Urbane Construction and did not attend the scheduled interview on 5/25/06. With no further discussion the vote in favor was unanimous.

B. A motion was made by James Martel and seconded by Chris Blakely to receive and file a Letter from Albert J. Siner, Project Manager for Field Building Company, Inc. dated May 19, 2006 expressing interest in bidding the Project. With no further discussion the vote in favor was unanimous

IV. REVIEW AND ACT ON INVOICES/EXPENSES:

A. A motion was made by James Moran and seconded by Robert Martel to approve

Invoice dated 5/23/06 from Bernadette Schuster, Clerk to the Committee for \$59.79 for the purchase of stamps, envelopes, tapes and supplies for committee use. With no further discussion the vote in favor was unanimous.

B. A motion was made by James Moran and seconded by Robert Martel to approve

Invoice 053106bms dated 5/31/06 for \$436.70 from Bernadette Schuster, Clerk to the Committee. With no further discussion the vote

in favor was unanimous.

C. A motion was made by James Moran and seconded by Chris Blakely to approve

Invoice 466709 dated 4/30/06 from The Providence Journal for \$753.94. With no further discussion the vote in favor was unanimous.

D. A motion was made by Chris Blakely and seconded by Robert Martel to approve

Invoice dated 4/30/06 from The Call for \$121.68. With no further discussion the vote in favor was unanimous.

E. Invoice 2505141 from Lincoln Environmental dated 5/16/05 for \$1,649.75.

F. Invoice 2506143 from Lincoln Environmental dated 6/27/05 for \$3,122.13.

G. Invoice 2507076 from Lincoln Environmental dated 7/15/05 for \$493.50.

H. Invoice 2509098 from Lincoln Environmental dated 9/15/05 for \$392.25.

I. Invoice 2510066 from Lincoln Environmental dated 10/14/05 for \$1,040.81.

J. Invoice 2512042 from Lincoln Environmental dated 12/15/05 for \$1,723.25.

K. Invoice 2602005 from Lincoln Environmental dated 2/15/06 for \$3,387.75

L. Invoice 2605047 from Lincoln Environmental dated 5/15/06 for \$1,136.65.

Following Committee discussion, a motion was made by James Moran and seconded by Robert Martel to table all Lincoln Environmental Invoices until further research could be done regarding the payment status of all items. With no further discussion the vote in favor was unanimous.

M. A motion was made by James Moran and seconded by Robert Martel to approve

Invoice 6134 dated 5/15/06 from Newport Collaborative Architects for \$14,691.07. With no further discussion the vote in favor was unanimous.

V. REVIEW AND ACT ON CHANGE ORDERS:

None

VI. REPORTS

A. ARCHITECT

B. LIBRARY ADMINISTRATION

C. PLANNING DEPARTMENT

D. LIBRARY FUNDRAISING COMMITTEE

VII. DISCUSS GROUNDBREAKING CEREMONIES.

VIII. GENERAL DISCUSSION OF THE PROJECT

IX. ADJOURNMENT

A motion was made by Wayne Miller and seconded by Michael Caron to adjourn at 8:15 P.M. With no further discussion the vote in favor was unanimous.

The next meeting is scheduled for Thursday, June 15, 2006, 6:30 p.m. at

Burrillville Town Hall Chambers.

Information relating to the meeting is on file with the record of the minutes in the office of the Town Clerk.

Recorded by_____

Bernadette M. Schuster, Clerk to the Committee

Approved by_____

Library Building Committee Member

Date Approved _____